

VILLAGE OF THEODORE

Regular Meeting of Council
Theodore Community Hall

June 24, 2020

Present: Mayor Kevin Urbanoski
Councillor Barb Hutzul
Councillor Jennifer Ross
Councillor Danielle Knorr
Councillor Dorothy Oliver
CAO Lyndon Stachoski

Note: *The meeting was held at the community hall in order to provide sufficient space for the required social distancing as regulated by provincial and federal guidelines during the COVID19 health threat.*

With quorum present, Mayor Urbanoski called the meeting to order at 7:00 p.m.

Agenda

2020-132 Hutzul/Knorr
That Council accepts the Agenda as presented.
Carried Unanimously

Minutes

2020-133 Ross/Urbanoski
That the Minutes of May 20, 2020 Regular Council Meeting be accepted as presented.
Carried Unanimously

Delegations

TDRB Rec. Facility
Offer to Purchase

It was the consensus of Council to accept the verbal report presented by the delegation from the Theodore & District Recreation Board [TDRB] namely - Gerrold Sperling, Betty Baranesky, Alison Norberg and their primary spokesperson Matt Roebuck; and further that their June 24, 2020 correspondence with respect to the TDRB's interest in purchasing the Theodore & District Recreation Facility be accepted in principle, with the understanding that the purpose of such information is to facilitate future deliberation and negotiation of proposal.
Council thanked the board for attending and they left the meeting.

Residents
Lana Mannen
Verna Famulak

Lana Mannen and Verna Famulak presented verbal information pertaining to the harassment and bullying that village staff experiences on a regular basis. There are several perpetrators that follow Public Works Staff around to take pictures of them and time their work activities - including how long their work breaks are. These people are typically a small number of village residents that practice such activities during the spring, summer and fall. Then during winter months, the majority of harassment and bullying experienced by the Arena Operator involves people living in the surrounding areas outside of the village. This type of behaviour is unacceptable and Council needs to support their staff and ensure they have a safe and healthy workplace environment. It's so important for open communications with the residents and to practice transparency in all aspects of village operations.
Council thanked Lana and Verna for attending and they left the meeting.

Proclamations

Public Hearings

Financial

Accounts 2020-134 Urbanoski/Oliver
That Council accepts the List of Accounts Payable as presented, and to authorize the payments represented by cheque #16813 to #16849; and online payment #249923 to #249947; payroll #20200508; #20200522; #20200530; #20200531; totaling \$102,908.59 as attached hereto and form part of these minutes.
Carried Unanimously

Statements 2020-135 Knorr/Hutzul
That Council accepts the May 2020 Financial Statements as presented.
Carried Unanimously

2019 Audited Statement 2020-136 Ross/Knorr
That Council accepts the 2019 Audited Financial Statement as presented.
Carried Unanimously

Correspondence

2020-137 Urbanoski/Hutzul
That Council accepts the Correspondence as presented and authorizes filing of the documents entitled as follows:

- a) Sharon Kovalench – Letter of Thanks
- b) Good Spirit School Division – May 14, 2020 Meeting Highlights
- c) SK WCB – Newsletter 2019 Operating Results
- d) SK in Motion – Adventure Calendar
- e) SAMA – Covid19 Non-Contact Inspections
- f) Parkland Valley Sports Culture & Recreation District
 - June 19, 2020 – Covid19 Updates
 - Applause Newsletters:
 - Juli Mitschke of Langenburg
 - Sheila Hryniuk Executive Director
 - Erin Sobkow Community Consultant
 - Aaron Herriges of Canora
 - Brenda Redman of Esterhazy
 - Shanley Allard of Kamsack
 - Jaime Helgason of Foam Lake

Carried Unanimously

Reports

- | | | |
|---------|----------|--|
| Council | 2020-138 | <p>Knorr/Ross</p> <p>That Council accepts the verbal reports from council members, with the following information of note;</p> <p style="padding-left: 40px;">Councillor Knorr - nothing to report.</p> <p style="padding-left: 40px;">Councillor Hutzul - Concerned about lack of weed whipping around cemetery headstones and full garbage can there.</p> <p style="padding-left: 40px;">Councillor Oliver - Reflective tape or reflecting lenses need to be installed on the ditch safety rail on the north side of the intersection of Smith Street and Yorkton Avenue as it is difficult to see at night.</p> <p style="padding-left: 40px;">Councillor Ross - nothing to report</p> <p style="padding-left: 40px;">Mayor Urbanoski - nothing to report</p> |
| CAO | | AND further, to accept the verbal report presented by the CAO. |

Carried Unanimously

Business Arising

Mayor/Councilor Forum

New Business

RCMP	2020-139	Urbanoski/Knorr That Council accepts the May 2020 Occurrence Summary Report prepared and submitted by the Yorkton RCMP and the quarterly update from the SE District Commander.	Carried Unanimously
Bylaw Enforcement	2020-140	Ross/Oliver That Council accepts the June 19, 2020 report from the Commissionaires South Saskatchewan.	Carried Unanimously
SK Lotteries 2020 Funds	2020-141	Oliver/Knorr That Council accepts the correspondence from SK Lotteries stating that the funding requirements were met and the file closed for 2020.	Carried Unanimously
Sewage Chemicals	2020-142	Urbanoski/Knorr That Council authorizes the purchase of sewer chemicals and a 5 gallon pail of concentrated all-purpose cleaner from Chemical Industries at a cost of \$597 and \$210 respectively plus applicable taxes; and further that the outstanding invoice from Project Clean (previously Maxim Chemicals) for sewer chemicals purchased in 2019 be paid in the amount of \$652.70 tax included.	Carried Unanimously
Hall Fee Refund	2020-143	Hutzul/Ross That Council authorizes the hall rental deposit fee of \$100 be refunded to Kaylee Thompson as their event was cancelled due to COVID19 restrictions.	Carried Unanimously
Sichkaruk Dust Control	2020-144	Knorr/Oliver That Council accepts the formal complaint submitted by Joseph Sichkaruk regarding dust control on Railway Avenue and his suggestion for several locations to install speed bumps.	Carried Unanimously
Lastiwka Animal Control	2020-145	Knorr/Oliver That Council accepts the formal complaint submitted by Julie Lastiwka regarding feral cats and other animals running at large in the village.	Carried Unanimously

Revenue 2020-146 Hutzul/Urbanoski
Sharing 2020-21 That Council accepts correspondence from the Saskatchewan Ministry of Government Relations advising the Village of Theodore is allocated to receive \$75,151 under the provincial revenue sharing grant.

Carried Unanimously

Utility Accts 2020-147 Urbanoski/Ross
Uncollectible That Council accepts the Outstanding Utility Account Report to date regarding uncollectible utility accounts that have been on the books prior to 2017; and as people associated with these accounts have moved away, Council hereby authorizes the cancellation of those account balances totaling \$5,759.18.

Carried Unanimously

Offer to 2020-148 Knorr/Oliver
Purchase That Council accepts the offer of \$150.00 from John Kucharski for the purchase of Village owned property located at 920 Anderson Avenue; legally described as Lot 22; Block 17; Plan 10101749586; with the understanding that all costs and conveyances associated with transfer of title will be the purchaser's responsibility.

Carried Unanimously

Offer to 2020-149 Urbanoski/Hutzul
Purchase That Council accepts the offer of \$500.00 from Eugene and Melvina Keewatin for the purchase of Village owned property located at 5 Fernie Street; legally described as Lot 24; Block 5; Plan S616; with the understanding that all costs and conveyances associated with transfer of title will be the purchaser's responsibility.

Carried Unanimously


Bylaws

In-Camera/Out-Camera

Adjournment

2020-150 Oliver/Urbanoski
That the meeting be adjourned at 9:50 pm.

Carried Unanimously



Mayor, Kevin Urbanoski





Administrator (CAO), Lyndon Stachoski

Report Date
6/22/2020 6:04 PM

Village of Theodore
List of Accounts for Approval
As of 6/24/2020
Batch: 2020-00098 to 2020-00120

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-General Oper					
Computer Cheques:					
16813	6/01/2020	Ministry of Finance MAY 2020 EPT	MAY EPT REMITTANCE	723.94	723.94
16814	6/01/2020	Christ the Teacher RCSSD # 212 MAY 2020 EPT	MAY EPT REMITTANCE	231.26	231.26
16815	5/31/2020	St-Hilaire, Francine MAY 2020	Municipal Building Caretaker	156.72	156.72
16816	6/09/2020	Diamond Asphalt Repair 06092020-VT	CHIP SEAL CONTRACT	19,356.74	19,356.74
16817	6/09/2020	Kevin Urbanoski JUNE 2020	CANADIAN FLAG X 10	111.00	111.00
16818	6/09/2020	Weber Supply Company Inc. 7717476.00	LIFT STN TRI-POD & HARNESS	2,220.12	2,220.12
16819	6/24/2020	Canadiana Agri-Motive Co. Ltd. 91189B	PAPER HAND TOWELS	21.04	21.04
16820	6/24/2020	Canadian Linen & Uniform 6001293020 6001296810	Mats and Laundry Mats and Laundry	64.90 64.90	129.80
16821	6/24/2020	Chemical Industries (Alberta) AB20-172 AB20-188	MAGNESIUM CHLORIDE SEWAGE ENZYME & CLEANER	5,036.70 1,083.60	6,120.30
16822	6/24/2020	Clark's Supply and Service Ltd IN357580	HOT WTR PRESSURE WSHR	7,498.05	7,498.05
16823	6/24/2020	Clartech Industries Inc. 198190 ANJ 833898	CONTAINER RETURN CREDIT WATER CHEMICALS	210.00- 812.47	602.47
16824	6/24/2020	Canadian Pacific Railway 11121756	RAILWAY CROSSING	296.00	296.00
16825	6/24/2020	Crystal Glass WO#3021166754	RECEPTION DESK COVID PROT	209.79	209.79
16826	6/24/2020	Home Hardware - A. Myrowich 721774	GALV CABLE & SLEEVES	10.53	10.53
16827	6/24/2020	Legacy Co-operative Assoc. Ltd 035550530 035549690 0355504080 035550990 02584972B 1441 0951 0944.1 1545	KODIAK GEARBOX CLEANER OIL & FUEL ADDITIVE KODIAK GEARBOX CLEANER MOWER SHEAR PINS GREASE GUN FUEL - DUMP TRUCK FUEL - WATER TRUCK FUEL - PICK UP TRUCK FUEL - WTR TRK PUMP	19.96 50.40 21.82 21.78 29.96 64.17 31.44 82.32 18.38	340.23
16828	6/24/2020	Jeffrey MacKay			

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		2020 JUNE	2020 CLOTHING ALLOWANCE	200.00	200.00
16829	6/24/2020	McMunn & Yates Bldg Supplies 15-6576371	CHANNEL - DESK SHIELD	12.70	12.70
16830	6/24/2020	Mun Employee Pension Plan BATCH 23023	22MAR - 04APR	780.12	
		BATCH 23024	05 APR - 18 APR	706.24	
		BATCH 23025	19 APR - 02 MAY	800.64	
		BATCH 23026	03 MAY - 16 MAY	612.00	
		BATCH 23027	17 MAY - 30 MAY	612.00	3,511.00
16831	6/24/2020	Miller, Moar, Grodecki, K&C 16255	2019 YEAR END AUDIT	9,435.00	9,435.00
16832	6/24/2020	Newton Landscaping 8285	109 CHRISTOPHER CURB STOP	679.88	679.88
16833	6/24/2020	Ottenbreit Sanitation Service 0000165905	MAY SOLID WASTE/RECYCLE	5,325.94	5,325.94
16834	6/24/2020	Parkland Regional Library 4452	2020 1/2 LEVY	2,172.17	2,172.17
16835	6/24/2020	Purolator Courier Ltd. 444613632	SEWER SAMPLE SHPG	19.46	19.46
16836	6/24/2020	Regional Fire Prot. & Inspect 2153	FIRE SAFETY INSPECTION	2,298.78	2,298.78
16837	6/24/2020	SK Health Authority 3352978	WATER SAMPLE LAB FEE	23.00	
		3354096	WATER SAMPLE LAB FEE	23.00	
		1126503	LAGOON SAMPLE LAB FEE	231.00	
		1126504	LAGOON SAMPLE LAB FEE	231.00	508.00
16838	6/24/2020	SecurTeck R0010559403	MUSEUM ALARM	266.40	266.40
16839	6/24/2020	Shack's Hauling 2015-395	125 TON GRAVEL - R/W AVE	2,891.55	2,891.55
16840	6/24/2020	Schrader's Honda Yamaha Suzuki 379994	CHAINSAW & BRUSHCUTTER	1,030.23	1,030.23
16841	6/24/2020	SUMA JUN 2020	JUNE PAYROLL BENEFITS	897.77	
		000093572	POSTAGE- WTR SAMPLES	685.82	1,583.59
16842	6/24/2020	Swish-Kemsol 270275	HAND SANITIZER & HAND TWL	204.83	204.83
16843	6/24/2020	TAXervice 2364737	TE - ROLL #138	60.90	
		2364739	TE - ROLL #379	60.90	
		2364738	TE - ROLL #339	60.90	182.70
16844	6/24/2020	Theodore & Dist Rec. Brd Inc. 030-018	SK LOTTERIES REMITTED	4,385.50	4,385.50
16845	6/24/2020	Dwayne Tobin			

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		2020 JUNE	2020 CLOTHING ALLOWANCE	200.00	200.00
16846	6/24/2020	Village Variety 32015	COFFEE SUPPLIES	33.34	33.34
16847	6/24/2020	Western Canada Water & Waste 1804970	2020 COMMERCIAL AUTOPAK	184.44	184.44
16848	6/24/2020	Yorkton Small Engine & Repairs 20190934	MOWER AIR FILTER	36.13	36.13
16849	6/24/2020	Yorkton This Week YWDI00050825	NOTICE OF ASSESS AD	160.52	160.52
Other:					
249923-Man	6/05/2020	Saskenergy MAY 2020 01	MAY CURLING RINK HEAT	121.25	121.25
249924-Man	6/05/2020	Saskenergy MAY 2020 02	MAY LIFT STN GAS/HEAT	43.87	43.87
249925-Man	6/05/2020	Saskenergy MAY 2020 03	MAY SHOP GAS/HEAT	148.79	148.79
249926-Man	6/05/2020	Saskenergy MAY 2020 04	MAY WTP GAS/HEAT	191.85	191.85
249927-Man	6/05/2020	Saskenergy MAY 2020 05	MAY SKATING RINK HEAT	461.88	461.88
249928-Man	6/05/2020	Saskenergy MAY 2020 06	MAY MUNICIPAL BLDG HEAT	196.77	196.77
249930-Man	6/05/2020	Saskenergy MAY 2020 08	MAY MUSEUM HEAT	178.70	178.70
249931-Man	6/09/2020	Saskpower MAY 2020 05	MAY STREET LIGHTS	1,164.94	1,164.94
249932-Man	6/09/2020	Saskpower MAY 2020 03	MAY LIFT STATION ELECTRIC	288.68	288.68
249933-Man	6/09/2020	Saskpower MAY 2020 07	MAY ARENA COMPRESSOR	242.92	242.92
249934-Man	6/09/2020	Saskpower MAY 2020 01	MAY ELECTRIC MUN. BLDG	159.82	159.82
249935-Man	6/09/2020	Saskpower MAY 2020 09	MAY ARENA/HALL ELECTRIC	667.17	667.17
249936-Man	6/09/2020	Saskpower MAY 2020 04	MAY WTP ELECTRIC	305.75	305.75
249937-Man	6/09/2020	Saskpower MAY 2020 02	MAY CANTEEN ELECTRICAL	42.01	42.01
249940-Man	6/09/2020	Saskpower MAY 2020 06	MAY WELL HOUSE ELECTRIC	212.71	212.71
249940-Man	6/05/2020	Saskenergy MAY 2020 07	MAY WELL HOUSE HEAT	65.75	65.75

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249941-Man	6/09/2020	Saskpower MAY 2020 08	MAY SHOP ELECTRIC	39.69	39.69
249942-Man	6/09/2020	Sasktel MAY 2020 01	MAY WELL HOUSE ALARM	95.15	95.15
249943-Man	6/09/2020	Sasktel MAY 2020 02	MAY FAX INTERNET LINE	55.91	55.91
249944-Man	6/09/2020	Sasktel MAY 2020 03	MAY MUNICIPL OFFCE BLDG	137.75	137.75
249945-Man	6/09/2020	Sasktel MAY 2020 04	MAY ARENA/HALL PHONE	51.85	51.85
249946-Man	6/09/2020	Sasktel MAY 2020 05	MAY FIRE HALL PHONE	62.63	62.63
249947-Man	6/09/2020	Sasktel MAY 2020 06	MAY MUSEUM PHONE LINE	55.91	55.91
20200508-Man	5/08/2020	Jeffrey MacKay MAY A 2020	MAY 'A' 2020 PAYROLL	1,070.67	1,070.67
20200508-Man	5/08/2020	Patricia Pidlesny MAY A 2020	MAY 'A' PAYROLL	680.33	680.33
20200508-Man	5/08/2020	Lyndon Stachoski MAY A 2020	MAY 'A' 2020 PAYROLL	1,699.16	1,699.16
20200508-Man	5/08/2020	Dwayne Tobin MAY A 2020	MAY 'A' PAYROLL	1,345.66	1,345.66
20200522-Man	5/22/2020	Jeffrey MacKay MAY B 2020	MAY 'B' 2020 PAYROLL	1,070.67	1,070.67
20200522-Man	5/22/2020	Lyndon Stachoski MAY B 2020	MAY 'B' 2020 PAYROLL	1,699.16	1,699.16
20200522-Man	5/22/2020	Dwayne Tobin MAY B 2020	MAY 'B' PAYROLL	1,345.66	1,345.66
20200528-Man	5/28/2020	Jeffrey MacKay OFF-CYCLE	OVERTIME PAYOUT	10,573.05	10,573.05
20200530-Man	5/30/2020	Jeffrey MacKay MAY C 2020	MAY 'C' 2020 PAYROLL	1,070.67	1,070.67
20200530-Man	5/30/2020	Lyndon Stachoski MAY C 2020	MAY 'C' 2020 PAYROLL	1,699.16	1,699.16
20200530-Man	5/30/2020	Dwayne Tobin MAY C 2020	MAY 'C' PAYROLL	1,345.66	1,345.66
20200531-Man	5/31/2020	Hutzul, Barb MAY 2020	MAY COUNCIL INDEMNITY	150.00	150.00
20200531-Man	5/31/2020	Knorr, Danielle MAY 2020	MAY COUNCIL INDEMNITY	150.00	150.00
20200531-Man	5/31/2020	Jeffrey MacKay MAY 2020	MAY FIRE CHIEF INDEMNITY	196.84	196.84
20200531-Man	5/31/2020	Oliver, Dorothy			

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		MAY 2020	MAY COUNCIL INDEMNITY	100.00	100.00
20200531-Man	5/31/2020	Ross, Jennifer MAY 2020	MAY COUNCIL INDEMNITY	150.00	150.00
20200531-Man	5/31/2020	Kevin Urbanoski MAY 2020	MAY COUNCIL INDEMNITY	220.00	220.00
				Total for AP:	102,908.59



Mayor



Administrator

