

VILLAGE OF THEODORE

Regular Meeting of Council
Theodore Community Hall

July 15, 2020

Present: Mayor Kevin Urbanoski
Councillor Barb Hutzul
Councillor Dorothy Oliver
CAO Lyndon Stachoski

Regrets: Councillor Danielle Knorr
Councillor Jennifer Ross

Observers: Anita Dawson, Cora Dawson, Margaret Harvey & Grant Frederickson

Note: *The meeting was held at the community hall in order to provide sufficient space for the required social distancing as regulated by provincial and federal guidelines during the COVID19 health threat.*

With quorum present, Mayor Urbanoski called the meeting to order at 7:00 p.m.

Agenda

2020-151 Hutzul/Oliver
That Council accepts the Agenda with additions as follows:
13 (m) New Grader Batteries
13 (n) Building Permit for Garage
13 (o) RCMP – Invitation to Next Council Meeting

Carried Unanimously

Minutes

2020-152 Urbanoski/Oliver
That the Minutes of June 24, 2020 Regular Council Meeting be accepted as presented.

Carried Unanimously

2020-153 Urbanoski/Hutzul
That the Minutes of May 26, 2020 Special Council Meeting be accepted as presented.

Carried Unanimously

2020-154 Urbanoski/Oliver
That the Minutes of June 3, 2020 Special Council Meeting be accepted as presented.

Carried Unanimously

Delegations

Jeff Huff

- Jeff Huff, at 7:20 pm - presented verbal information in regards to:
- Some fire hydrants in the village were installed backwards and the caps are typically color coded based on water line size. Example: 6" water main line has a yellow cap.
 - Suggested that the village buy a garbage truck to haul solid waste rather than contracting the services of OSS for curbside collection.
 - The village staff should use the backhoe to perform water line repairs rather than contracting the work.
 - The village may have 500 free Ohio Buckeye tree seedlings that I've been growing.
 - Discussed other items such as snow clearing and matter concerning the volunteer fire department.

Council thanked the delegate for attending and he left the meeting at 7:30 pm.

Proclamations

Public Hearings

Observer Margaret Harvey was recognized by Council and had the floor to discuss her concerns regarding the sale of the Theodore Recreation Centre to the Theodore & District Recreation Board.

Financial

Accounts

2020-155

Urbanoski/Oliver

That Council accepts the List of Accounts Payable as presented, and to authorize the payments represented by cheque #16850 to #16875; and online payment #304911 to #304943; payroll #20200613; #20200615; #20200627; #20200630; totaling \$34,904.54 as attached hereto and form part of these minutes.

Carried Unanimously

Statements

2020-156

Hutzul/Urbanoski

That Council accepts the June 2020 Financial Statements as presented.

Carried Unanimously

Correspondence

2020-157

Urbanoski/Hutzul

That Council accepts the Correspondence as presented and authorizes filing of the documents.

Carried Unanimously

Reports

Council	2020-158	Hutzul/Oliver That Council accepts the verbal reports from council members, with the following information of note; Councillor Hutzul - advised that she and the Fire Chief attended the District Fire Department Meeting in Springside which discussed the future necessity of sharing municipal firefighting resources on a regional basis. Springside Fire Department charges \$5,000 for fire call-out which includes the first hour and each subsequent hour is charged out at \$500 each. - suggested that the security cameras on and in the municipal building be replaced along with the PVR system for recording. That outside cameras be boxed in so that they cannot be tampered with. Councillor Oliver - voiced concerns about the vandalism of painting vehicles and how RCMP handled the investigation. Mayor Urbanoski - mentioned having bandwidth increased for the villageoftheodore.com website as use is on the increase and the site cannot always handle the demand and collapses.
CAO		AND further, to accept the verbal report presented by the CAO.

Carried Unanimously

Business Arising

Mayor/Councilor Forum

New Business

RCMP	2020-159	Urbanoski/Hutzul That Council accepts the June 2020 Occurrence Summary Report prepared and submitted by the Yorkton RCMP. Carried Unanimously
Bylaw Enforcement	2020-160	Hutzul/Oliver That Council accepts the July 3, 2020 report from the Commissionaires South Saskatchewan. Carried Unanimously

Fire Insp. Report	2020-161	Urbanoski/Hutzul That Council accepts the Fire Inspection Report prepared and submitted by Regional Fire Protection & Inspections of Yorkton.	Carried Unanimously
SGI Safety Grant	2020-162	Hutzul/Urbanoski That Council gratefully accepts correspondence from SGI advising that the Village of Theodore grant application for our School Safety Zone Upgrade Project was approved in the amount of \$8,120 for the purchase of 2 flashing light speed signs and 1 digital speed radar sign to be installed by village staff.	Carried Unanimously
UMAAS 2020	2020-163	Urbanoski/Oliver That Council authorize payment of the 2020 Urban Municipal Administrator Association of Saskatchewan (UMAAS) membership fee in the amount of \$210.00.	Carried Unanimously
East Central Health	2020-164	Urbanoski/Hutzul That Council declines the request for funding of the East Central Health Foundation for 2020, noting that Council will consider their request in 2021.	Carried Unanimously
Whitesand Park Sewage	2020-165	Urbanoski/Oliver That Council accepts the offer from Whitesand Regional Park to dump an approximate annual total of 30,000 gallons of park based sewage into the Village of Theodore Lagoon at the set rate of \$60.00 per 1,200 gallon load; with the understanding that any costs/works associated with additional equipment to facilitate unloading is the park's responsibility.	Carried Unanimously
ECO Eng. Landfill Closure	2020-166	Urbanoski/Oliver That Council accepts the proposal from ECO Engineering to perform <i>Phase 1</i> of the proper environmental landfill closure process to comply with SK Environment Legislation and to authorize Village of Theodore Signing Officials to execute the associated agreement in the amount of \$6,123.18 and provide a retainer payment of \$1,836.95 representing 30% of the total cost with the balance payable upon completion of <i>Phase 1</i> .	Carried Unanimously

PW Foreman 2020-167 Urbanoski/Hutzul
OT Payout That Council authorizes the payout of accumulated overtime hours owed to the Public Works Foreman in the net amount of \$1,559.09.

Carried Unanimously

Tax 2020-168 Hutzul/Oliver
Enforcement That TAXervice, on behalf of the Village of Theodore, be authorized to proceed under the *Tax Enforcement Act* to acquire title for the following described lands:

LOT 16	BLK/PAR 5	PLAN S616 EXT 0,	Title No. 145822394
-----	BLK/PAR 18	PLAN AL4022 EXT 3,	Title No. 145060501

Carried Unanimously

Offer to 2020-169 Urbanoski/Oliver
Purchase That Council accepts the offer of \$650.00 from Jeffrey MacKay for the purchase of Village owned property located at 817, 813 and 809 Railway Avenue; legally described as Lot 02 -Block 25 - Plan CE1022; Lot 03 - Block 25 - Plan CE1022; and Lot 04 - Block 25 - Plan CE1022 with the understanding that all costs and conveyances associated with transfer of these titles will be the purchaser's responsibility.

Carried Unanimously

Building 2020-170 Oliver/Urbanoski
Permit That Council, subject to the village building official's approval, accepts the building permit submitted by Loren Elaschuk and Danielle Knorr to build a new garage at their residence situated at 128 Peterson Street and to forward the permit application to the Village of Theodore Building Official for review.

Carried Unanimously

Grader 2020-171 Oliver/Urbanoski
Batteries That Council approves the purchase of 2 batteries for the grader in the amount of \$284.27 (tax included) from Canadiana Agri-Motive Ltd.

Carried Unanimously

RCMP 2020-172 Oliver/Hutzul
Invitation That Council invites member(s) of the Yorkton RCMP detachment as a follow up to the vandalism investigation when village staff's vehicles were spray painted on June 20, 2020.

Carried Unanimously

Bylaws

Bylaw No. 2020-02	2020-173	Urbanoski/Hutzul That Bylaw No. 2020-02, being a bylaw to repeal Bylaw No. 7-87 that once designated a Municipal Heritage Property, be accepted as having received first reading.	Carried Unanimously
	2020-174	Hutzul/Urbanoski That Bylaw No. 2020-02, be accepted as having received second reading.	Carried Unanimously
	2020-175	Urbanoski/Oliver That Bylaw No. 2020-02, being a bylaw to repeal Bylaw No. 7-87 that once designated a Municipal Heritage Property, receive three readings at this meeting.	Carried Unanimously
	2020-176	Hutzul/Oliver That Bylaw No. 2020-02, being a bylaw to repeal Bylaw No. 7-87 that once designated a Municipal Heritage Property, be accepted as having received third and final reading, adopted for use by the Village of Theodore.	Carried Unanimously
Bylaw No. 2020-03	2020-177	Urbanoski/Oliver That Bylaw No. 2020-03, being a bylaw to regulate and control Animals in the Village of Theodore, be accepted as having received first reading.	Carried Unanimously
Bylaw No. 2020-04	2020-178	Hutzul/Urbanoski That Bylaw No. 2020-04, being a bylaw for nuisance abatement and to regulate property standards in the Village of Theodore, be accepted as having received first reading.	Carried Unanimously
In-Camera/Out-Camera			
In-Camera	2020-179	Hutzul/Oliver That Council go in-camera, at 9:12 pm, to discuss matter pertaining to human resources and discussions related to the negotiations with the Theodore & District Recreation Board and the potential sale of the village owned recreation centre.	Carried Unanimously

Out 2020-180 Urbanoski/Oliver
That Council return from in-camera to open session at 9:50 pm.

Carried Unanimously

Adjournment
2020-181 Oliver/Urbanoski
That the meeting be adjourned at 9:54 pm. Carried Unanimously



Mayor, Kevin Urbanoski



Administrator (CAO), Lyndon Stachoski



Report Date
7/14/2020 11:31 AM

Village of Theodore
List of Accounts for Approval
As of 7/15/2020
Batch: 2020-00122 to 2020-00142

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-General Oper					
Computer Cheques:					
16850	6/30/2020	East2West Business Solutions 42	RECONCILE EMPLOYEE HOURS	166.50	166.50
16851	6/30/2020	St-Hilaire, Francine JUNE 2020	Municipal Building Caretaker	202.59	202.59
16852	6/30/2020	Kaylee Thompson 200010-020	REFUND HALL RENTAL	100.00	100.00
16853	6/30/2020	Western Financial Group 1804970	2020 COMMERCIAL AUTOPAK	184.44	184.44
16854	6/30/2020	Kurt Neis 32019	MOWING CONTRACT	220.00	220.00
16855	7/03/2020	Ministry of Finance JUN 2020 EPT	JUNE EPT REMITTANCE	1,118.26	1,118.26
16856	7/03/2020	Christ the Teacher RCSSD # 212 JUN 2020 EPT	JUNE EPT REMITTANCE	207.24	207.24
16857	7/15/2020	Barry's Excavating 552178	WTR LINE REPAIR	924.00	924.00
16858	7/15/2020	Campbell Shea-Lynn 0154 0020	REFUNDING CREDIT BALANCE	71.00	71.00
16859	7/15/2020	Canadian Linen & Uniform 6001300788	Mats and Laundry	64.90	64.90
16860	7/15/2020	Claretech Industries Inc. 837662	POTASSIUM PERMANGANATE	513.79	513.79
16861	7/15/2020	Commisionaires, South SK Div. 28741	MAY 25 - JUNE 24 BYLAW ENF	163.80	163.80
16862	7/15/2020	Canadian Pacific Railway 11122515	RAILWAY CROSSING	296.00	296.00
16863	7/15/2020	Kohlert, April 2019 0072-014	HALL DEPOSIT REFUND	100.00	100.00
16864	7/15/2020	Konica Minolta Business 9006906055	Copier Machine Usage	48.29	48.29
16865	7/15/2020	Kuchinski, Karl JUL 2020	MUSEUM SPIDER SPRAY	36.25	36.25
16866	7/15/2020	Legacy Co-operative Assoc. Ltd 035571730 0355584880 1001.1 0903.1 0954 2039 1648 0917.1	2 STROKE OIL WEED EATER MOWER SHEAR PINS FUEL - MOWER FUEL - PICK UP TRUCK FUEL - MOWER FUEL - FIRE TRUCK FUEL - MOWER FUEL - TRACTOR & BACKHOE	7.06 8.52 10.45 83.41 26.61 49.18 31.94 185.37	

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		1444.1	FUEL - WTR TRK PUMP	35.57	438.11
16867	7/15/2020	MINISTER OF FINANCE 240769	ASSESSMENT ROLL OPEN	30.00	30.00
16868	7/15/2020	Ottenbreit Sanitation Service 0000163668 0000167198	MARCH SOLID WASTE/RECYCLE JUNE SOLID WASTE/RECYCLE	5,632.72 6,505.32	12,138.04
16869	7/15/2020	Parkland Mobile Repair Co. 6880	JD TRACTOR TIRE TUBE	103.90	103.90
16870	7/15/2020	Purolator Courier Ltd. 444826817	SHPG PLUMBING SUPPLIES	31.41	31.41
16871	7/15/2020	SK Health Authority 3355222	WATER SAMPLE LAB FEE	23.00	23.00
16872	7/15/2020	SUMA JUL 2020	JULY PAYROLL BENEFITS	897.77	897.77
16873	7/15/2020	TAXervice 2365137 2365138 2365232	TE - ROLL #049 TE - ROLL #362 TE - ROLL #330	52.50 36.75 64.18	153.43
16874	7/15/2020	Village Variety 32023	COFFEE SUPPLIES	53.64	53.64
16875	7/15/2020	Wolseley Waterworks Group 4898387	FIRE HYDRANT REPAIR PARTS	1,276.49	1,276.49
Other:					
304911-Man	7/13/2020	Saskenergy JUN 2020 01	JUNE CURLING RINK HEAT	54.75	54.75
304912-Man	7/13/2020	Saskenergy JUN 2020 02	JUNE LIFT STN GAS/HEAT	43.15	43.15
304913-Man	7/13/2020	Saskenergy JUN 2020 03	JUNE SHOP GAS/HEAT	78.61	78.61
304914-Man	7/13/2020	Saskenergy JUN 2020 04	JUNE WTP GAS/HEAT	159.01	159.01
304915-Man	7/13/2020	Saskenergy JUN 2020 05	JUNE SKATING RINK HEAT	181.99	181.99
304916-Man	7/13/2020	Saskenergy JUN 2020 06	JUNE MUNICIPAL BLDG HEAT	71.18	71.18
304917-Man	7/13/2020	Saskenergy JUN 2020 07	JUNE WELL HOUSE HEAT	52.07	52.07
304918-Man	7/13/2020	Saskenergy JUN 2020 08	JUNE MUSEUM HEAT	115.50	115.50
304919-Man	7/13/2020	Saskpower JUN 2020 05	JUNE STREET LIGHTS	1,164.94	1,164.94
304920-Man	7/13/2020	Saskpower JUN 2020 03	JUNE LIFT STATION ELECTRIC	165.22	165.22

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304921-Man	7/13/2020	Saskpower JUN 2020 07	JUNE ARENA COMPRESSOR	242.92	242.92
304923-Man	7/13/2020	Saskpower JUN 2020 01	JUNE ELECTRIC MUN. BLDG	138.04	138.04
304924-Man	7/13/2020	Saskpower JUN 2020 09	JUNE ARENA/HALL ELECTRIC	438.24	438.24
304926-Man	7/13/2020	Saskpower JUN 2020 04	JUNE WTP ELECTRIC	325.95	325.95
304927-Man	7/13/2020	Saskpower JUN 2020 02	JUNE CANTEEN ELECTRICAL	41.03	41.03
304931-Man	7/13/2020	Saskpower JUN 2020 06	JUNE WELL HOUSE ELECTRIC	97.96	97.96
304932-Man	7/13/2020	Saskpower JUN 2020 08	JUNE SHOP ELECTRIC	39.03	39.03
304933-Man	7/13/2020	Sasktel JUN 2020 01	JUNE WELL HOUSE ALARM	95.15	95.15
304934-Man	7/13/2020	Sasktel JUN 2020 02	JUNE FAX INTERNET LINE	55.91	55.91
304937-Man	7/13/2020	Sasktel JUN 2020 03	JUNE MUNICIPL OFFCE BLDG	158.23	158.23
304938-Man	7/13/2020	Sasktel JUN 2020 04	JUNE ARENA/HALL PHONE	51.85	51.85
304942-Man	7/13/2020	Sasktel JUN 2020 05	JUNE FIRE HALL PHONE	62.63	62.63
304943-Man	7/13/2020	Sasktel JUN 2020 06	JUNE MUSEUM PHONE LINE	80.20	80.20
20200613-Man	6/13/2020	Jeffrey MacKay JUN A 2020	JUNE 'A' 2020 PAYROLL	1,092.74	1,092.74
20200613-Man	6/13/2020	Patricia Pidlesny JUN A 2020	JUNE 'A' PAYROLL	231.96	231.96
20200613-Man	6/13/2020	Lyndon Stachoski JUN A 2020	JUNE 'A' 2020 PAYROLL	1,730.84	1,730.84
20200613-Man	6/13/2020	Dwayne Tobin JUN A 2020	JUN 'A' PAYROLL	1,372.22	1,372.22
20200615-Man	6/15/2020	Dwayne Tobin JUN 'OFF CYCLE'	O.T. PAYOUT	1,559.09	1,559.09
20200627-Man	6/27/2020	Jeffrey MacKay JUN B 2020	JUNE 'B' 2020 PAYROLL	1,092.75	1,092.75
20200627-Man	6/27/2020	Patricia Pidlesny JUN B 2020	JUNE 'B' PAYROLL	278.63	278.63
20200627-Man	6/27/2020	Lyndon Stachoski JUN B 2020	JUNE 'B' 2020 PAYROLL	1,730.84	1,730.84
20200627-Man	6/27/2020	Dwayne Tobin			

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		JUN B 2020	JUN 'B' PAYROLL	1,372.22	1,372.22
20200630-Man	6/30/2020	Hutzul, Barb JUN 2020	JUNE COUNCIL INDEMNITY	150.00	150.00
20200630-Man	6/30/2020	Knorr, Danielle JUN 2020	JUNE COUNCIL INDEMNITY	150.00	150.00
20200630-Man	6/30/2020	Jeffrey MacKay JUN 2020	JUNE FIRE CHIEF INDEMNITY	196.84	196.84
20200630-Man	6/30/2020	Oliver, Dorothy JUN 2020	JUNE COUNCIL INDEMNITY	100.00	100.00
20200630-Man	6/30/2020	Ross, Jennifer JUN 2020	JUNE COUNCIL INDEMNITY	150.00	150.00
20200630-Man	6/30/2020	Kevin Urbanoski JUN 2020	JUNE COUNCIL INDEMNITY	220.00	220.00
				Total for AP:	34,904.54

Mayor

Administrator

