

VILLAGE OF THEODORE
Regular Meeting of Council
Council Chambers - Theodore Village Office
April 12, 2023

AGENDA

- 1. Call to Order – 4:15 pm**
- 2. Approval of Agenda**
- 3. Adoption of Minutes**
 - a) March 8, 2023 regular meeting
 - b) March 31, 2023 special meeting
- 4. Financial**
 - a) Statement of Financial Activities for period ending March 31, 2023
 - b) List of Accounts for Approval
- 5. Delegations**

4:30 - Theodore and District Recreation Board
Submission of Agreement Proposal, Jerald Sperling
5:00 - Danielle Knorr – Bylaws, ethics concerns
- 6. Correspondence**
 - a) RCMP Monthly Occurrence – Summary
 - b) Trans Canada Yellowhead Hwy Assoc. – AGM date change
 - c) Pattison Ag – Warranty on John Deere 5090E
 - d) Whitesand Regional Park Authority – Feb/Mar 2023 minutes
 - e) Parkland Regional Library – letter to Executive Board from members
 - f) The Health Foundation – request for donation
 - g) RCMP CTSS District Commander Update
 - h) North East Area Transportation Planning Committee – annual membership and AGM
- 7. New Business**
 - a) SWWA – 2023 memberships
- course enrollments
 - b) Lot 4, Blk 29, Plan 66Y06100 – back alley encroaching on property
 - c) Lot 4, Blk 24, Plan 64Y07696 – request for repairs to drainage in back alley
 - d) Offer to Purchase – Lot 15, Blk 4, Plan C2810
 - e) Offer to purchase – Lot 19, Blk 6, Plan S616
 - f) Building Permit Application – Parcel Q, Plan 66Y09905
 - g) Building Permit Application – Lot 9, Blk 20, Plan CC3019
 - h) Sask Power – electrical service application - 12 Christopher St.
 - i) Cornerstone Credit Union – Revolving Line of Credit Agreement and Specific Security Agreement
 - j) Bylaw Enforcement officer – appointment
 - k) Operator Certification Board – Class 1 Operation application
 - l) Line Flushing & Spring Cleanup – dates for each



- m) Contract worker – Janitorial – Hourly wage increase
- n) Mentorship – appoint Administrator
- o) May Council meeting – date change in May

9. Council Reports

10. Administrators Report

11. Adjournment

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Present: Mayor Roger Hardie
Councillor Grant Frederickson
Councillor Terry Lastiwka
Councillor Cyndi McBride
Councillor Dorothy Oliver
Administrator Marj Beatty

With quorum present, Mayor Hardie called the meeting to order at 4:15 p.m.

Agenda 2023-071 Oliver
That Council accept the Agenda as presented.
Carried

Adoption of Minutes 2023-072 Frederickson
That the minutes of the March 8, 2023 regular meeting be approved as presented.
Carried

2023-073 McBride
That the minutes of the March 31, 2023 special meeting be approved as presented.
Carried

Financial 2023-074 Lastiwka
That Council approve the Statement of Financial Activities for period ending March 31, 2023 as presented.
Carried

2023-075 Oliver
That the list of Accounts as annexed to and forming part of these minutes be approved and paid.
Carried

Delegations

Theodore and District Recreation Board Inc – the delegation, represented by Matthew Roebuck, Irene Thompson and Jerald Sperling, entered council chambers at 4:33 p.m. The delegation submitted an agreement proposal between TDRB and the Village for the period June 1, 2023 to May 31, 2024. The delegation left the meeting at 4:56 p.m.

Danielle Knorr – Ms. Knorr entered council chamber at 5:00 p.m. Ms. Knorr presented her concerns and left the meeting at 5:14 p.m.

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Council requested the administrator to respond, in writing, to the concerns brought forth by Ms. Knorr as per her delegation form.

Correspondence

- 2023-076 Oliver
The Council approve a donated contribution of \$100.00 to The Health Foundation of East Central Saskatchewan, Inc.
Carried
- 2023-077 Frederickson
That Council renew the 2023 membership to the North East Area Transportation Planning Committee and pay the membership fee in the amount of \$110.00.
Carried
- 2023-078 McBride
That Council accept the Correspondence as presented and authorize any necessary actions prior to filing of the documents.
Carried

New Business

- 2023-079 McBride
That Council approve employee Ken Murray attending the following workshops offered by Saskatchewan Water & Wastewater Association: Hydrant Operation & Maintenance, Iron Manganese Removal in Groundwater and Surface Water Facilities, and Successfully Operate & Maintain your Membrane Facility: Reverse Osmosis/Nanofiltration; and, furthermore, that Council authorize payment of 2023 membership fees for employees Ken Murray and Curtis Thompson.
Carried
- 2023-080 Lastiwka
That Council accept the offer to purchase in the amount of \$600.00 from Antonio Cardinali and Ewa Wroblewski for the property known legally as Lot 15, Block 4, Plan C2810.
Carried
- 2023-081 Oliver
That Council accept the offer to purchase in the amount of \$1500.00 from Calvin Serelo for the property known legally as Lot 19, Block 6, Plan S616.
Carried



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- 2023-082 Frederickson
That Council approve an application for Building Permit Form "A" to construct a cement pad and relocate an existing building on the property known legally as Parcel Q, Plan 66Y09905.
Carried
- 2023-083 McBride
That Council approve an application for Building Permit Form "A" to construct two decks on the existing building on the property known legally as Lot 9, Blk 20, Plan CC3019.
Carried
- 2023-084 Lastiwka
That Council authorize the administrator to sign Sask Power's plan of proposed work to provide electrical service to 12 Christopher Street.
Carried
- 2023-085 Oliver
That Council authorize signing the 2023 Revolving Line of Credit Agreement, Specific Security Agreement and Certified Copy of Resolution documents with Cornerstone Credit Union; and, furthermore, providing any necessary documents requested by the Cornerstone Credit Union.
Carried
- 2023-086 Frederickson
That Council appoint Commissionaires South Saskatchewan as the agency from which to employ a Bylaw Enforcement officer for the period May 1, 2023 to October 31, 2023.
Carried
- 2023-087 McBride
That Council approve submission and payment, in the amount of \$150.00, of the application by employee Curtis Thompson to obtain his Water and Wastewater Utility Operator Class 1.
Carried
- 2023-088 Lastiwka
That Council approve the dates of May 15-18, 2023 for waterline flushing and May 23-25, 2023 for Spring Cleanup in the Village of Theodore.
Carried
- 2023-089 Oliver
That Council approve an increase in pay to \$16/hr for contract worker, Francine St. Hilaire, for provision of janitorial services at the municipal office, effective April 2023.
Carried

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- 2023-090 Frederickson
That Council appoint the administrator as mentor/supervisor to the administrative assistant to meet the requirements of the Urban Board of Examiners in acquiring her Standard Urban Certificate.
Carried
- 2023-091 McBride
That Council change the next scheduled regular council to May 12, 2023.
Carried
- 2023-092 Lastiwka
That the meeting be adjourned at 6:44 p.m.
Carried



Mayor, Roger Hardie



Administrator, Marj Beatty