

VILLAGE OF THEODORE

Regular Meeting of Council
Theodore Community Hall

April 13, 2020

Present: Mayor Kevin Urbanoski
Councillor Barb Hutzul
Councillor Jennifer Ross
Councillor Danielle Knorr
Councillor Dorothy Oliver
CAO Lyndon Stachoski

Note: The meeting was held at the community hall in order to provide sufficient space for the required social distancing as regulated by provincial and federal guidelines during the COVID19 health threat.

With quorum present, Mayor Urbanoski called the meeting to order at 7:00 p.m.

Agenda

2020-075 Ross/Urbanoski
That Council accepts and approves the revised Agenda, by adding items;
13. (f) Arena Extension Loan Payout
(g) Front Door Mail Slot

Carried Unanimously

Minutes

2020-076 Ross/Urbanoski
That the Minutes of March 18, 2020 Regular Council Meeting be accepted as presented.

Carried Unanimously

Delegations

Proclamations

Public Hearings

Financial

Accounts 2020-077 Knorr/Urbanoski
That Council accepts the List of Accounts Payable as presented, and to authorize the payments represented by cheque #16772 to #16795; and online payment #170650 to #170669 and #170671; and payroll #20200313; #20200327; and #20200331; totaling \$36,014.01 as attached hereto and form part of these minutes.

Carried Unanimously

Statements 2020-078 Urbanoski/Hutzul
That Council tables the Statement of Financial Activities for the month of March 2020.
Carried Unanimously

Correspondence No correspondence available.

Reports

Council 2020-079 Ross/Knorr
That Council accepts the verbal report from council members, with the information noted as follows;
Councillor Ross - Nothing to report
Councillor Oliver - Nothing to report
Councillor Hutzul – Nothing to report
Councillor Knorr
- Suggested a Saturday Afternoon open gate at the transfer station so residents may haul tree leaves and branches on a weekend day.
Mayor Urbanoski
- Mail out survey regarding future of the Theodore Re/MAX Arena that will be included with the 2nd quarter utility bills in early June.
Carried Unanimously

CAO 2020-080 Ross/Hutzul
Report That Council accepts the CAO’s written report as presented.
Carried Unanimously

Business Arising

Given that there were no observers attending the meeting, Council proceeded with human resources discussion in open session.

Admin 2020-081 Knorr/Ross
Assistant That due to Covid19 health concerns and the municipal office being closed to the public until further notice, the Administrative Assistant be temporarily laid off effective May 2, 2020 with an unknown return to work date.
Carried Unanimously

Mayor/Councilor Forum

New Business

- RCMP 2020-082 Urbanoski/Ross
That Council accepts the March 2020 Occurrence Summary Report prepared and submitted by the Yorkton RCMP.
Carried Unanimously
- Village Lot 2020-083 Hutzul/Urbanoski
Offer
That Council accepts the offer to purchase a village owned lot legally described as Lot 12 Block 10 Plan S616 for the purchase price of \$100.00 to Aaron Shmyr, with the understanding that all title transfer costs and associated fees will be the responsibility of the purchaser.
Carried Unanimously
- Bylaw 2020-084 Urbanoski/Ross
Enforcement
That Council tables the decision to authorize village signing officials to execute the agreement with Commissionaires South SK, to provide bylaw enforcement services from May 1, 2020 to October 31, 2020, for the quoted price of \$2,028.00 (plus taxes).
Carried Unanimously
- Rec Plex 2020-085 Urbanoski/Knorr
5 Year Financials
That Council accepts the comprehensive 5-year financial report on the Theodore Recreation Facility as prepared by the CAO.
Carried Unanimously
- CCU 2020-086 Hutzul/Oliver
Funds Transfer
That Council authorizes the CAO to transfer the balance of funds from the Cornerstone Credit Union savings account - \$22,229.09 as at March 31, 2020 - entitled 'Savings – Addition Loan' as partial payout of the loan entitled 'Commercial Loan' which shows a balance owing of \$36,000.96 as at March 31, 2020; and further that the resulting outstanding balance of \$13,771.87 be cleared by transferring the amount from the Maximizer (General) Account.
Carried Unanimously
- Front Door 2020-087 Knorr/Urbanoski
Mail Slot
That Council accepts the quote from Crystal Glass of Yorkton to supply and install a glass panel next to the front door, complete with a mail slot, in the amount of \$524.00 plus applicable taxes.
Carried Unanimously

Bylaws

In-Camera/Out-Camera

Adjournment

2020-088

Urbanoski/Oliver

That this meeting be adjourned, the time being 8:47 p.m.

Carried Unanimously



Mayor, Kevin Urbanoski



Administrator (CAO), Lyndon Stachoski



Report Date
4/15/2020 4:35 PM

Village of Theodore
List of Accounts for Approval
As of 4/14/2020
Batch: 2020-00052 to 2020-00076

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-General Oper					
Computer Cheques:					
16772	3/26/2020	Woroniuk, Gary MAR 2020	ARENA ASSIST - MARCH FINAL	645.00	645.00
16773	3/31/2020	St-Hilaire, Francine MAR 2020	MUNICIPAL BLDG JANITORIAL	206.41	206.41
16774	4/01/2020	Ministry of Finance MAR 2020 EPT	MARCH EPT REMITTANCE	397.83	397.83
16775	4/01/2020	Christ the Teacher RCSSD # 212 MAR 2020 EPT	MARCH EPT REMITTANCE	190.61	190.61
16776	4/01/2020	SUMA INV-000091736	2020 MEMBERSHIP FEE	786.22	786.22
16777	4/13/2020	Mun Employee Pension Plan MAR B 2020 MAR 'A' 2020	MARCH 'B' REMITTANCE MARCH 'A' REMITTANCE	729.80 763.58	1,493.38
16778	4/14/2020	Canadian Linen & Uniform 6001278465 6001274205	Mats and Laundry Mats and Laundry	64.90 105.16	170.06
16779	4/14/2020	Clartech Industries Inc. 195962 ANJ 826251	CONTAINER RETURN CREDIT WATER CHEMICALS	273.00- 1,290.22	1,017.22
16780	4/14/2020	Canadian Pacific Railway 11120213	RAILWAY CROSSING	296.00	296.00
16781	4/14/2020	ECO Engineering Ltd. 43-003	WTP PRE-DESIGN FINAL	5,384.78	5,384.78
16782	4/14/2020	Konica Minolta Business 9006646593	Copier Machine Usage	48.29	48.29
16783	4/14/2020	Legacy Co-operative Assoc. Ltd 035529300 0917 1103 0835 0849	FUEL ADDITIVE JHN DEER FUEL - JOHN DEERE FUEL - PICK UP TRUCK FUEL - JOHN DEERE FUEL - SURFACE WTR PUMP	17.59 147.82 47.37 110.31 15.11	338.20
16784	4/14/2020	Mercury Cooling Corporation 1076	ICE PLANT SHUTDOWN	1,018.43	1,018.43
16785	4/14/2020	Munisoft Limited 2020/21-00591	BUSINESS FORMS	234.23	234.23
16786	4/14/2020	Ron Gerein 321045	BUILDING INSPECTION	225.75	225.75
16787	4/14/2020	SK Health Authority 3347587 3348637	WATER SAMPLE LAB FEE WATER SAMPLE LAB FEE	23.00 23.00	46.00
16788	4/14/2020	Saskatchewan Government Ins			

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		2020 PLATES	DUMP TRUCK INSURANCE	1,056.42	1,056.42
16789	4/14/2020	Staples/BD#167 Yorkton			
		2667866	OFFICE SUPPLIES	68.16	
		2670046	OFFICE SUPPLIES	58.62	126.78
16790	4/14/2020	SUMA			
		APR 2020	MARCH PAYROLL BENEFITS	897.77	897.77
16791	4/14/2020	Technical Safety Auth. of Sask			
		BR-00138145	ARENA PLANT PERMITS	195.00	195.00
16792	4/14/2020	Village Variety			
		32009	COFFEE SUPPLIES	55.45	55.45
16793	4/14/2020	SK Workers' Compensation Board			
		126117325	FIRST PREMIUM PMT 2020	1,161.16	1,161.16
16794	4/14/2020	Wheatland Water Conditioning			
		109830	WATER CHEMICALS	183.15	183.15
16795	4/14/2020	Whitesand Regional Park			
		2020-050	DONATION PLAYGRND EQUIP.	500.00	500.00
Other:					
170650-Man	4/15/2020	Saskenergy			
		MAR 2020 02	MARCH LIFT STN GAS/HEAT	43.10	43.10
170651-Man	4/15/2020	Saskenergy			
		MAR 2020 03	JANUARYY SHOP GAS/HEAT	278.18	278.18
170652-Man	4/15/2020	Saskenergy			
		MAR 2020 04	MARCH WTP GAS/HEAT	237.50	237.50
170653-Man	4/15/2020	Saskenergy			
		MAR 2020 05	MARCH SKATING RINK HEAT	1,074.36	1,074.36
170654-Man	4/15/2020	Saskenergy			
		MAR 2020 06	MARCH MUNICIPAL BLDG HEAT	383.63	383.63
170655-Man	4/15/2020	Saskenergy			
		MAR 2020 07	MARCH WELL HOUSE HEAT	70.59	70.59
170656-Man	4/15/2020	Saskenergy			
		MAR 2020 08	MARCH MUSEUM HEAT	319.35	319.35
170657-Man	4/15/2020	Saskpower			
		MAR 2020 05	MARCH STREET LIGHTS	1,164.94	1,164.94
170658-Man	4/15/2020	Saskpower			
		MAR 2020 03	MARCH LIFT STATION ELECTRIC	299.15	299.15
170659-Man	4/15/2020	Saskpower			
		MAR 2020 07	MARCH ARENA COMPRESSOR	2,137.45	2,137.45
170660-Man	4/15/2020	Saskpower			
		MAR 2020 01	MARCH ELECTRIC MUN. BLDG	173.56	173.56
170661-Man	4/15/2020	Saskpower			
		MAR 2020 09	MARCH ARENA/HALL ELECTRIC	1,958.03	1,958.03
170662-Man	4/15/2020	Saskpower			

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170663-Man	4/15/2020	Saskpower MAR 2020 04	MARCH WTP ELECTRIC	283.67	283.67
170664-Man	4/15/2020	Saskpower MAR 2020 02	MARCH CANTEEN ELECTRICAL	36.22	36.22
170665-Man	4/15/2020	Saskpower MAR 2020 06	MARCH WELL HOUSE ELECTRIC	199.51	199.51
170666-Man	4/15/2020	Saskpower MAR 2020 08	MARCH SHOP ELECTRIC	62.67	62.67
170667-Man	4/15/2020	Sasktel MAR 2020 01	MARCH WELL HOUSE ALARM	95.15	95.15
170668-Man	4/15/2020	Sasktel MAR 2020 02	MARCH FAX INTERNET LINE	55.91	55.91
170669-Man	4/15/2020	Sasktel MAR 2020 03	MARCH MUNICIPL OFFCE BLDG	137.36	137.36
170671-Man	4/15/2020	Sasktel MAR 2020 05 MAR 2020 04	MARCH FIRE HALL PHONE MARCH ARENA/HALL PHONE	62.65 51.85	114.50
20200313-Man	3/13/2020	Jeffrey MacKay MAR A 2020	MARCH 'A' 2020 PAYROLL	1,070.67	1,070.67
20200313-Man	3/13/2020	Patricia Pidlesny MAR A 2020	MARCH 'A' PAYROLL	543.15	543.15
20200313-Man	3/13/2020	Lyndon Stachoski MAR A 2020	MARCH 'A' 2020 PAYROLL	1,699.16	1,699.16
20200313-Man	3/13/2020	Dwayne Tobin MAR A 2020	MARCH 'A' PAYROLL	1,345.66	1,345.66
20200327-Man	3/27/2020	Jeffrey MacKay MAR B 2020	MARCH 'B' 2020 PAYROLL	1,070.67	1,070.67
20200327-Man	3/27/2020	Patricia Pidlesny MAR B 2020	MARCH 'B' PAYROLL	418.16	418.16
20200327-Man	3/27/2020	Lyndon Stachoski MAR B 2020	MARCH 'B' 2020 PAYROLL	1,699.16	1,699.16
20200327-Man	3/27/2020	Dwayne Tobin MAR B 2020	MARCH 'B' PAYROLL	1,345.66	1,345.66
20200331-Man	3/31/2020	Hutzul, Barb MAR 2020	MARCH COUNCIL INDEMNITY	150.00	150.00
20200331-Man	3/31/2020	Knorr, Danielle MAR 2020	MARCH COUNCIL INDEMNITY	150.00	150.00
20200331-Man	3/31/2020	Jeffrey MacKay MAR 2020	MARCH FIRE CHIEF INDEMNITY	196.84	196.84
20200331-Man	3/31/2020	Oliver, Dorothy MAR 2020	MARCH COUNCIL INDEMNITY	100.00	100.00
20200331-Man	3/31/2020	Ross, Jennifer			

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		MAR 2020	MARCH COUNCIL INDEMNITY	150.00	150.00
20200331-Man	3/31/2020	Kevin Urbanoski MAR 2020	MARCH COUNCIL INDEMNITY	220.00	220.00
				Total for AP:	36,014.01



Mayor



Administrator

