

Village of Theodore  
Regular Meeting of Council  
Village of Theodore Council Chambers  
December 13, 2023

Present: Mayor Roger Hardie  
Councillor Grant Frederickson  
Councillor Cyndi McBride  
Councillor Dorothy Oliver  
Councillor Terry Lastiwka  
Administrator Marj Beatty

With quorum present, Mayor Hardie called the meeting to order at 4:17 p.m.

<b>Agenda</b>	2023-229	Oliver That Council accept the Agenda as presented. Carried
<b>Adoption of Minutes</b>	2023-230	Frederickson That the minutes of the November 8, 2023 regular meeting be approved as presented. Carried
	2023-231	McBride That the minutes of the November 21, 2023 special meeting be approved as presented. Carried
<b>Financial</b>	2023-232	Oliver That Council approve the Statement of Financial Activities for the period ending November 30, 2023 as presented. Carried
	2023-233	Frederickson That the list of Accounts as annexed to and forming part of these minutes be approved and paid. Carried
<b>Bylaws</b>	2023-234	McBride That Bylaw 2023-05, that being a bylaw to repeal obsolete bylaws, be read the first time. Carried
	2023-035	Oliver That Bylaw 2023-05, that being a bylaw to repeal obsolete bylaws, be read the second time. Carried
	2023-036	Frrederickson That Council approve Bylaw 2023-05 be given three readings at the December 13, 2023 council meeting. Carried

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2023-237 McBride  
That Bylaw 2023-05, that being a bylaw to repeal obsolete bylaws,  
be read the third time and come in to force.  
Carried

**Correspondence**

2023-238 Oliver  
That Council approve the 2024 membership in the TransCanada  
Yellowhead Highway Association and pay the membership fee of  
\$66.15 in 2024.  
Carried

2023-239 Frederickson  
That Council authorize the administrator to accept and sign the  
letter of engagement of service and audit planning letter from  
Prairie Strong Chartered Professional Accountants for the year  
ended December 31, 2023.  
Carried

2023-240 McBride  
That Council accept the Correspondence as presented and  
authorize any necessary actions prior to filing of the documents.  
Carried

**New/Old Business**

2023-241 Oliver  
The Council of the Village of Theodore confirms the municipality  
meets the following eligibility requirements to receive the  
Municipal Revenue Sharing Grant:

- Submission of the 2022 Annual Audited Financial Statement to  
the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal  
Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance  
of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their  
Public Disclosure Statement, as required; and

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That we understand if any requirements are not met, our  
Municipal Revenue Sharing Grant may be withheld until all  
requirements are met; and

That we authorise the Administrator to sign the Declaration of  
Eligibility and submit it to the Ministry of Government Relations.

Carried

2023-242 Frederickson  
That Council appoint Miles Hutchings as the Commercial Building  
Inspector for the Village of Theodore for 2024 as per Section 16(2)  
of the *Construction Codes Act*.

Carried

2023-243 McBride  
That Council approve the purchase of a laptop and yearly  
subscription to Splashtop in 2024 to provide remote access of RO  
plant data by BI Pure Water for on-line monitoring.

Carried

2023-244 Oliver  
That Council grant approval to the owners of Lots 3, 4 & 5, Blk 2,  
Plan C2810 to consolidate the three existing parcels into one new  
parcel.

Carried

**5:34 p.m.** Councillor Lastiwka entered the meeting.

2023-245 Frederickson  
That the Council for the Village of Theodore appoint Shaelynn  
Bazarski as Acting Administrator at a rate of pay of \$24.50 per  
hour effective January 1, 2024.

Carried

2023-246 McBride  
That Public Works/Utility operator, Curtis Thompson, receive a  
wage of \$26.00 per hour effective January 1, 2024 to December 31,  
2024.

Carried

2023-247 Lastiwka  
That Council rescind resolution 2023-220 that was approved at  
the November 8, 2023 regular meeting of council.

Carried

2023-248 Oliver  
That Council approve the November 2023 Water Treatment Plant  
monthly water reading and testing reports as recorded by the  
utility operators.

Carried

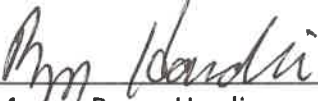
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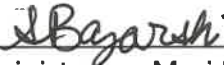
2023-249

Lastiwka

That this meeting be adjourned at 6:31 p.m.

Carried

  
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Mayor, Roger Hardie

  
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Administrator, Marj Beatty