

VILLAGE OF THEODORE
Regular Meeting of Council
Council Chambers - Theodore Village Office
February 9, 2023

AGENDA

1. **Call to Order – 4:15 pm**
2. **Approval of Agenda**
3. **Adoption of Minutes**
January 12, 2023 Regular Meeting
4. **Financial**
 - a) Statement of Financial Activities for period ending January 31, 2023
 - b) List of Accounts for Approval
5. **Bylaws** Bylaw No. 2023-01 Establish an assessment appeal fee
5. **Correspondence**
 - a) RCMP Monthly Occurrence – Summary
 - b) Fishing Lake First Nation – Letter of support & open house
 - c) SUMAssure – Annual General meeting – March 1, 2023
 - d) Marketplace – ad in Agriculture edition
 - e) Bruce Frederickson – Theodore Museum Revitalization
 - f) The Health Foundation – update on May 10, 2022 meeting
 - g) SUMA Convention – April 16-19, 2023
7. **New Business**
 - a) Theodore ABC Daycare- Solid Waste/Environment Fees
 - b) Building Inspector Appointment
 - c) Konica Minolta – lease expires April 30, 2023
 - d) Employee Sick Days
 - e) Colliers Project Leaders – approve recommendation to pay Eco Engineering revised amount
 - f) Offer to Purchase – Tax title properties
 - g) UMAAS – Spring workshop – March 29, 2023
 - h) Hire part time Administrative Assistant
9. **Council Reports**
10. **Administrators Report**
11. **Adjournment**

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Present: Councillor Grant Frederickson
Councillor Terry Lastiwka
Councillor Dorothy Oliver
Administrator Marj Beatty

Absent: Mayor Roger Hardie
Councillor Cyndi McBride

With quorum present, Deputy Mayor Lastiwka called the meeting to order at 4:15 p.m.

Agenda	2023-020	Oliver That Council accept the Agenda as presented. Carried
Adoption of Minutes	2023-021	Frederickson That the minutes of the January 12, 2023 regular meeting be approved as presented. Carried
Financial	2023-022	Oliver That Council approve the Statement of Financial Activities for period ending January 31, 2023 as presented. Carried
	2023-023	Frederickson That the list of Accounts as annexed to and forming part of these minutes be approved and paid. Carried
Bylaw 2023-01	2023-024	Oliver That Bylaw 2023-01, that being a bylaw to establish a fee to appeal assessments, be read the first time. Carried
	2023-025	Frederickson That Bylaw 2023-01, that being a bylaw to establish a fee to appeal assessments, be read the second time. Carried
	2023-026	Oliver That Council approve Bylaw 2023-01 be given three readings at the February 9, 2023 council meeting. Carried
	2023-027	Frederickson That Bylaw 2023-01, that being a bylaw to establish a fee to appeal assessments, be read the third time and come in to force. Carried



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Correspondence

- 2023-028 Oliver
That Council authorize administration to contact a HVAC company to inspect/repair both furnaces at the Station House Museum.
Carried
- 2023-029 Frederickson
That Council accept the Correspondence as presented and authorize any necessary actions prior to filing of the documents.
Carried

New Business

- 2023-030 Oliver
That Council authorise administration to invoice ABC Daycare for solid waste/recycling services commencing March 1, 2023.
Carried
- 2023-031 Frederickson
That Council appoint Ron Gerein as the Residential Building Inspector for the Village of Theodore for 2023.
Carried
- 2023-032 Oliver
That Council approve entering into a new 60-month agreement with Konica Minolta for the lease of a Bizhub C250i colour copier.
Carried
- 2023-033 Frederickson
That Council approve, effective January 1, 2023, permanent full-time employees be granted sick leave at the rate of one day per month effective one month after employment commences and that unused portions of sick leave, per employee per year, can only be accumulated to a maximum of 5 days and, furthermore, that sick leave of more than three consecutive days will require a written doctor's note.
Carried
- 2023-034 Oliver
That, based on the recommendation of the Project Manager, Council approve payment to Eco Engineering for the revised total on Invoice 48A-O-PCN-001 and, furthermore, that the Village of Theodore receive the revised invoice prior to issuing payment.
Carried

In-Camera 4:52

Council went in-camera as per Section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Out-of-Camera

The meeting reconvened at 5:03.

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- 2023-035 Frederickson
That Council accept the offer to purchase from Svitlana Gurtovenko in the amount of \$200.00 for the property known legally as Lot 11, Block 1, Plan C2810.
Carried
- 2023-036 Oliver
That Council accept the offer to purchase from Svitlana Gurtovenko in the amount of \$200.00 for the property known legally as Lot 5, Block 21, Plan BY2577.
Carried
- 2023-037 Frederickson
That Council accept the offer to purchase from Wayne and Yvette Paulson in the amount of \$2525.00 for the property known legally as Lot 4, Block 21, Plan BY2577.
Carried
- 2023-038 Oliver
That Council accept the offer to purchase of \$200.00 from Tony Cardinali and Ewa Wroblewski for the property known legally as Lot 16, Block 4, Plan C2810.
Carried
- 2023-039 Frederickson
That Council decline the offer to purchase of \$200.00 from Tony Cardinali and Ewa Wroblewski for the property known legally as Lot 15, Block 4, Plan C2810.
Carried
- 2023-040 Oliver
That Council approve payment for and attendance by the Administrator at the Spring workshop, Enhanced Municipal Administration Program, to be held in Melville on March 29, 2023 in the amount of \$100.00.
Carried
- 5:06 Councillor Oliver excused herself from the meeting, declaring a pecuniary interest.
- 2023-041 Frederickson
That Kristie Becker be hired for the advertised part time temporary Office Administrative Assistant position with an effective start date of March 1, 2023 at a wage of \$20/hr with a six-month probationary period.
Carried
- 5:10 Councillor Oliver returned to the meeting.


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2023-42

Oliver

That the meeting be adjourned at 5:33 p.m.


Deputy Mayor, Terry Lastiwka
Administrator, Marj Beatty

Next regular meeting is 4:15 p.m. on March 8th, 2023 at the Municipal Building.