

**VILLAGE OF THEODORE**  
Regular Meeting of Council  
Council Chambers - Theodore Village Office  
March 8, 2023

**AGENDA**

1. **Call to Order – 4:15 pm**
2. **Approval of Agenda**
3. **Adoption of Minutes**
  - a) February 9, 2023 regular meeting
  - b) February 21, 2023 special meeting
4. **Financial**
  - c) Statement of Financial Activities for period ending February 28, 2023
  - d) List of Accounts for Approval
5. **Correspondence**
  - a) RCMP Monthly Occurrence – Summary
  - b) North East Area Transportation Planning Committee – call for projects
  - c) Trans Canada Yellowhead Highway Assoc. – call for 2023 Resolutions
  - d) Parkland Regional Library – hours of operation
  - e) SUMAssure – certificate of insurance 2023
7. **New Business**
  - a) Rant Plumbing – estimate on heater for shop
  - b) Ungar Construction – request to reverse penalty on property taxes
  - c) TAXervice – 2023 letter of engagement agreement
  - d) Offer to Purchase – Tax Title Properties
  - e) Colliers Project Leaders – Plant offloading hours
  - f) Springside Fire Department – mutual aid agreement
  - g) Whitespruce Prov Training Centre – community service placement service agreement
  - h) 2022 Annual audit – signing/approval
  - i) Personnel Policy and Disciplinary Policy - updated
  - j) Municipal Utilities – water reservoir – quote
  - k) Personnel – Vacation leave request
9. **Council Reports**
10. **Administrators Report**
11. **Adjournment**



Village of Theodore  
Regular Meeting of Council  
Village of Theodore Council Chambers  
March 8, 2023

**Present:** Mayor Roger Hardie  
Councillor Grant Frederickson  
Councillor Terry Lastiwka  
Councillor Dorothy Oliver  
Administrator Marj Beatty

**Absent:** Councillor Cyndi McBride

With quorum present, Mayor Hardie called the meeting to order at 4:14 p.m.

**Agenda**        2023-048        Oliver  
That Council accept the Agenda as presented.  
Carried

**Adoption of Minutes**    2023-049        Frederickson  
That the minutes of the February 9, 2023 regular meeting be approved as amended to remove any resolution No's recorded as 2022 and correct to 2023.  
Carried

2023-050        Lastiwka  
That the minutes of the February 21, 2023 special meeting be approved as presented.  
Carried

**Financial**        2023-051        Oliver  
That Council approve the Statement of Financial Activities for period ending February 28, 2023 as presented.  
Carried

2023-052        Frederickson  
That the list of Accounts as annexed to and forming part of these minutes be approved and paid.  
Carried

**Correspondence**  
2023-053        Lastiwka  
That Council accept the Correspondence as presented and authorize any necessary actions prior to filing of the documents.  
Carried

**New Business**  
2023-054        Frederickson  
That Council approve the supply and installation of a new heater by Rant Plumbing & Heating at the town shop at 10 Henry Street in the amount of \$4650.90.  
Carried



Village of Theodore  
Regular Meeting of Council  
Village of Theodore Council Chambers  
March 8, 2023

**Mayor Hardie and Councillor Lastiwka declared a pecuniary interest and left Council Chambers at 4:43 p.m.**

**Councillor Oliver assumed the chair.**

2023-055      Frederickson  
That Council deny the request from G. Ungar Construction to reverse the interest penalty on Tax Roll's 37 & 119 in the amount of \$140.16.

Carried

**Mayor Hardie and Councillor Lastiwka re-entered the Council Chambers at 4:51 pm.**

**Mayor Hardie assumed the chair.**

2023-056      Lastiwka  
That Council approve entering into an updated agreement with TAXervice for their continued management of property tax enforcement on behalf of the Village of Theodore and that the administrator be authorized to sign the agreement.

Carried

**In-Camera**                      In-Camera at 4:55 p.m.

2023-057      Oliver  
That Council go to an in-camera session of Council as per Section 16(1) of the *Local Authority and Freedom of Information and Privacy Act* to receive advise from officials.

Carried

**Meeting Reconvenes**                      Out of Camera at 4:59 p.m.

2023-058      Frederickson  
That the in-camera session of Council be adjourned.

Carried

2023-059      Lastiwka  
That Council decline the offer to purchase of \$300.00 from Tony Cardinali and Ewa Wroblewski for the property known legally as Lot 15, Block 4, Plan C2810.

Carried

2023-060      Oliver  
That Council accept the offer to purchase of \$1,500.00 from Steve Hetherington for the properties known legally as Lots 7 & 8, Block 7, Plan S616.

Carried



Village of Theodore  
Regular Meeting of Council  
Village of Theodore Council Chambers  
March 8, 2023

- 2023-061      Frederickson  
That Council approve Colliers Project Leaders' proposal to move 25.75 billable hours for meetings held to discuss the RO plant offloading damages to a separate billing phase and that the billing phase be set up as an hourly rate to an upset of \$5,500.00.  
Carried
- 2023-062      Lastiwka  
That Council decline signing the mutual aid agreement between the Village of Theodore and the Town of Springside for the provision of supplementary fire fighting services to one another.  
Carried
- 2023-063      Oliver  
That Council approves signing the Community Service Placement Service agreement between Whitespruce Provincial Training Centre and the Village of Theodore for inmate placement on community service projects.  
Carried
- 2023-064      Frederickson  
That Council approve the 2022 Audited Financial Statements as completed by accountant firm, Prairie Strong Chartered Professional Accountants; and furthermore, that on behalf of the Village of Theodore, the Mayor and Administrator sign the Letter of Representation and Management's Responsibility, page 1 of the Financial Statement.  
Carried
- 2023-065      Lastiwka  
That Council approve the revised Personnel Policy and Disciplinary Policy effective March 8, 2023 and that prior policies be declared no longer in force.  
Carried
- 2023-066      Oliver  
That Council approve the vacation leave request from Public works employee Ken Murray for 5 days vacation.  
Carried
- 2023-067      Frederickson  
That the meeting be adjourned at 6:00 p.m.  
Carried

  
\_\_\_\_\_  
Mayor, Roger Hardie

  
\_\_\_\_\_  
Administrator, Marj Beatty

Next regular meeting is 4:15 p.m. on April 12th, 2023 at the Municipal Building.