VILLAGE OF THEODORE
REGULAR MEETING OF COUNCIL
Theodore Council Chambers, Village Office
December 14, 2016

Present: Mayor Kevin Urbanoski
Councilor Barb Hutzul
Councilor Kylee Burton
Councilor Olga Mellen
Councilor Jennifer Ross
Administrator Nancy Duns

Observers: Linda Senyk
Roger Hardie
Dennis Biblow

CALL TO ORDER: With quorum present, Mayor Urbanoski called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

DELETIONS FROM AGENDA: Mayor Urbanoski deleted from agenda the following items as there was no information to be discussed:

Proclamations
Presentations/Recognitions
Public Hearings
Mayor and Councilors Forum
Public Forum

Agenda	**2016-433**	Urbanoski/Ross: That the Council of the Village of Theodore approve the agenda as amended. CARRIED

MINUTES

Nov 9, 2016	**2016-434**	Burton/Urbanoski: That the Council of the Village of Theodore approve the minutes of the November 9, 2016 First Meeting of Council as amended. CARRIED
	7:07 pm	Dennis Biblow entered chamber.
Nov 28, 2016	**2016-435**	Mellen/Urbanoski: That the Council of the Village of Theodore approve the minutes of the November 28, 2016 Special Meeting of Council. CARRIED
Dec 5, 2016	**2016-436**	Urbanoski/Ross: That the Council of the Village of Theodore approve the minutes of the December 5, 2016 Special Meeting of Council. CARRIED

DELEGATIONS:

7:10-7:30 pm Roger Hardie:
Roger summarized the public meeting held on October 12 and provided ratepayer questions that were raised at the meeting. Mayor Urbanoski responded to several of the concerns raised.

7:30 pm Roger Hardie and Lynda Senyk exited chamber.

7:30 pm Rick Parsons entered chamber.

7:30 pm Corey Reid entered chamber.

7:30- 7:50 pm Public Works Foreman Corey Reid:

- Inquired into approval status of installation of floats and electrical work for installation of louvres at water treatment plant. Council will review and advise.
- Christmas lights not installed. Council will leave for this year.
- Landfill road and pit work to be postponed until spring - obtain written quote.
- Requested to take 2 day Pesticide course in February. Council will review and advise.

Water plant records

2016-437 Urbanoski/Ross: That the Council of the Village of Theodore acknowledge the water plant records for the months of August, September, October, and November 2016 as presented by Corey Reid. CARRIED

7:50 pm Corey Reid exited chamber.

Public Works report

2016-438 Urbanoski/Hutzul: That the Council of the Village of Theodore acknowledge the verbal public works report by Corey Reid. CARRIED

7:50 pm Corey Reid exited chamber.

7:50-8:03 pm Rick Parsons, Theodore Housing Authority Manager:
Rick provided information regarding the THA to council and advised of a high vacancy rate. They are continuing efforts in an attempt to fill the vacancies.

8:03 pm Rick Parson exited chamber.

FINANCIAL:

List of Payments

2016-439 Hutzul/Urbanoski: That the Council of the Village of Theodore approve the List of Payments as paid and for payment, as circulated and attached in Appendix A. CARRIED

Statement of Financial Activities

2016-440 Urbanoski/Mellen: That the Council of the Village of Theodore approve the Bank Reconciliation and the Statement of Financial Activities for the Month of November 2016, as circulated. CARRIED

Statement of Utilities

2016-441 Urbanoski/Ross: That the Council of the Village of Theodore acknowledge the Statement of Utilities total of $2478.78 dated November 30, 2016. CARRIED

Statement of Taxes

2016-442 Hutzul/Burton: That the Council of the Village of Theodore acknowledge the Statement of Taxes total of $463,918.35 dated November 30, 2016. CARRIED

CORRESPONDENCE:

Waive Interest, tax account 312 000

9:03 pm Councilor Ross declared conflict of interest regarding the next agenda item and exited chamber.

Councilor Burton requested a recorded vote.

2016-443 Urbanoski/Hutzul: That the Council of the Village of Theodore waive $88.12 of interest, remove lien associated with roll number 312 000 and issue apology for issues that have occurred since 2012. CARRIED UNANIMOUSLY
In favour: Urbanoski, Hutzul, Burton, Mellen
Opposed: Nil

9:12 pm Councilor Ross re-entered chamber.

Culvert/taxes, account 334 000

2016-444 Hutzul/Urbanoski: That the Council of the Village of Theodore request the administrator to respond to correspondence from the owner roll number 334 000 advising that we are working to address the culvert and flooding issue. CARRIED

CORRESPONDENCE:

Letter: Hugh Nerlien, MLA – 20161104 – Congratulations on election
Letter: SUMA – 20161114 – Congratulations on Election
Letter: AWSA – 20131121 – Assiniboine River Basin Initiative
Email: SUMA – 20161114 – Urban Update
Email: SFFA – 20161115 - crc
Email: WCB SAsk 20161118 – Safety program info
Letter: Minister of Parks, Culture & Sport – 20161122 – CRAG suspended
Email: SUMA – 20161124 – EFAP benefits
Email: Shelterbelt Tree Program – 20161122 – Tree program
Email: SUMAssure AGM – February 5, 2017 @ SUMA
Email: Statistics Canada – 20161123 Info
Email: WED Canada – 20161124 – grant application denied
Email: SUMA – 20161128 Urban Update
Email: Water Clinic – 20161201 – Treatment proposal
Email: Public Safety Coordinator – 20161130 – Fire Safety
Email: Sasktel – 20161125 – Integrated business communication
Email: SPRA – 20161218 – Update
Email: Cenera – 20161205 – FOIP?LAFOIP Access and Privacy training
Flyer: Ventues CF – 20161205 – Growing the Bottom Line training
Letter: WCB – 20161205 – 2017 Employer Premium Rates

Email: SUMA – 20161208 – Presidents Update
Letter: SUMA – 20161209 – Volunteer Firefighter/First Responders Insurance
Newsletter: SPRA – 20161209
Letter: Cathay Wagantall, MP – 20161208 – Summer Student jobs
Letter: Government Caucus Office – 20161212 – Crime Reduction
Flyer: Cathay Wagantall, MP – 20161212 – Constituency Update
Letter: SAMA – 20161201 – 2017 Revaluation Info Sheets
Facebook: Comments regarding ice conditions
Infosheets: SUMAssure: Risk Control Services – Preventing Frozen Pipes & Winter Roof Collapse
Email: PDAP – 20161213 – Gov't Relations at SUMA
Email: Shelly Ross – 20161214 – Taxes
Letter: Garry Walker – 20121212 – Culvert
Letter: SUMA – 2017 Membership
Newsletter: SaskNow – Fall 2016
Newsletter: Agriview – Dec 2016
SUMA Insurance Update – 20161128 - rate changes
Letter: Sask Housing Corp – 20161128
Email: Rail Safety Improvement Program funding

Correspondence

2016-445 Urbanoski/Ross: That the Council of the Village of Theodore file the correspondence as circulated. CARRIED

REPORTS:

Councilor's reports

- Tractor lease opt out option review not yet provided by lawyer
- Taxpayer complaint regarding commercial taxes
- Criminal record checks for other volunteer firefighters not required
- Backhoe fixed and working well
- Taxpayer complaint regarding public works
- Councilor complaint regarding cleaners used at arena lobby
- Mayor to address concerns with public works

9:50 pm Dennis Biblow exited chamber.

Mayor's report

- Website almost ready to go live
- Employee progressive disciplinary policy will be emailed to Council for review
- Rick Thompson volunteered to assist with maintenance/repair of equipment

Employee time off requests

2016-446 Urbanoski/Hutzul: That the Council of the Village of Theodore approve requests for time off as noted in Appendix B. CARRIED

Power mobile equipment training

2016-447 Hutzul/Mellen: That the Council of the Village of Theodore approve the public works employees – Corey, Brian and Terry, to take power mobile equipment safety equipment at a cost each of $150.00 plus GST. CARRIED

Special meeting

2016-448 Burton/Urbanoski: That the Council of the Village of Theodore hold a special meeting on Tuesday, December 20, 2016 at 5:00 pm to resume this meeting. CARRIED

ADJOURNMENT

Adjourn **2016-449** Burton: That this meeting adjourn at 10:14 pm. CARRIED

Mayor

Administrator

Certified a true copy of the Minutes of the December 14, 2016 Regular Meeting of Council.

Nancy Duns

VILLAGE OF THEODORE INCORPORATED Seal 1907 SASKATCHEWAN

Approval